



NTCSA – REGISTRATION CHECK LIST

Registration

If you do not register early, you must attend the registration session on Saturday, Aug 2nd 9:00 A.M. – 11:30 A.M. All forms must be typed and information complete – no blank spaces on form. If new IDs are needed, an **ID BY Mail Form** should be included with a color photo (passport size) and a copy of the Drivers License (for proof of age). If you make a color copy of the DL, an additional photo is not needed.

All fees are due at the time the packet is turned in at registration.

Forms are available on the website. The forms attached are samples – you must type all forms. **Handwritten forms are not acceptable.** If you are a returning team and need a copy of your current season's roster, the request must be made prior to registering your team.

The Process

- The captain completes and submits all of the forms listed under **Forms/Paperwork required** below.
- ID cards should be included with the completed registration packet.
- The packet will be processed and ready for pick up by the captain at the "Packet Pickup Session".

Forms/Paperwork Required

Returning Teams

- Roster from last season played. (**DO NOT MARK THROUGH THE DELETED PLAYERS. COMPLETE ADD/TRANSFER/DELETE SHEET**)(ALL PLAYERS ARE NEW IN THE FALL)
- ID cards for all players (deleted and returning)
- Add/Transfer/Delete form – for all added/transferred/deleted players
- Adult Registration Form (A Form for new players needing an ID) including copy of DL and color photo
- Fee Sheet
- Dual Form if applicable
- Release/Waiver (all new players as of September 1, 2008)
- If your team is returning with no changes to your roster, you must still fill out the add/transfer/delete sheet showing no changes.
- Special Request Form
- Field Request Form

New Teams

- Roster – no blank spaces
- ID cards
- Add/Transfer/Delete form
- Adult Registration Form (A Form for new players needing an ID) including copy of DL and color photo
- Fee Sheet
- Dual Form if applicable
- Release/Waiver (all new players as of September 1, 2008)
- If your team is returning with no changes to your roster, you must still fill out the add/transfer/delete sheet showing no changes.
- Special Request Form
- Field Request Form

If you have any questions or need additional information, please contact NTCSA Office by email @ ntcsaoffice@yahoo.com or by phone @ (972) 446-0345.