



NTCSA – REGISTRATION CHECK LIST Fall 2010

ALL PLAYERS ARE CONSIDERED NEW IN THE FALL

Registration

If you do not register early, you must attend the registration session on Saturday, August 7th 9:00 A.M. – 11:30 A.M. All forms must be typed and information complete – no blank spaces on form. If new IDs are needed, an ***Amateur Player Form*** should be included with a color photo (passport size) and a copy of the Drivers License (for proof of age). If you make a color copy of the DL, no additional photo is needed.

All fees are due at the time the packet is turned in at registration.

Forms are available on the website. The forms attached are samples – you must type all forms. **Handwritten forms are not acceptable.** If you are a returning team and need a copy of your current season's roster, the request must be made prior to registering your team.

The Process

- The captain completes and submits all of the forms listed under **Forms/Paperwork required** below.
- ID cards should be included with the completed registration packet.
- The packet will be processed and ready for pick up by the captain at the "Packet Pickup Session".

Forms/Paperwork Required

Returning Teams

- Roster from last season played. (**MARK THROUGH THE DELETED PLAYERS. COMPLETE ADD/TRANSFER/DELETE FORM**). **ALL PLAYERS ARE NEW IN THE FALL**
- ID cards for all players
- Add/Transfer/Delete Form – for all added/transferred/deleted players
- Adult Registration Form (A Form for new players needing an ID and an ID by Mail Form) including copy of DL and color photo
- Fee Form
- Dual Form if applicable
- Release/Waiver (all new players as of September 1, 2010)
- If your team is returning with no changes to your roster, you must still fill out the add/transfer/delete Form showing no changes.
- Team Information Form

New Teams

- Roster – no blank spaces
- ID cards
- Add/Transfer/Delete Form and New Team Roster Form
- Adult Registration Form (A Form for new players needing an ID and an ID by Mail Form) including copy of DL and color photo
- Fee Form
- Dual Form if applicable
- Release/Waiver (all new players as of September 1, 2010)
- If your team is returning with no changes to your roster, you must still fill out the add/transfer/delete Form showing no changes.
- Team Information Form

If you have any questions or need additional information, please contact NTCSA Office by email @ ntcsaoffice@yahoo.com or by phone @ (972) 446-0345.



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AFTER REGISTRATION:

- Until 72 hours before the third regularly scheduled game of the season you may add players up to the roster maximum of 24 with approval of the league commissioner. Email joann@ntcsa.org for approval.
- For player adds or transfers submit the following:
 - Add/Transfer/Delete Form
 - Filled out and signed Amateur Player Registration Forms and color copies of driver licenses to make ID cards
 - Dual Player Form if applicable
 - Waiver Form if applicable
 - Fee Form
 - Payment – remember to include the additional \$5 for any ID card made after registration and the additional \$5 for adds/transfers after registration



IMPORTANT NOTES:

- All forms must be typed and alphabetized
- Payment is due by registration
- No bye requests will be accepted after registration
- There is no late registration
- No incomplete paperwork will be processed
- Allow one week for new ID cards
- After registration remember to include the additional \$5 for each ID card and the additional \$5 for adds/transfers